

**CITY OF JEFFERSON, TEXAS**  
**APPLICATION FOR BUILDING PERMIT**

Owner \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

\_\_\_\_\_

Cell \_\_\_\_\_

Contractor \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Cell \_\_\_\_\_

\_\_\_\_\_

**Please answer all of the following, if applicable**

Type of building \_\_\_\_\_

Square footage \_\_\_\_\_

Building location \_\_\_\_\_

Legal Description \_\_\_\_\_

Est. completion date \_\_\_\_\_

Size of water tap \_\_\_\_\_

Tap fee paid \_\_\_\_\_

Size of sewer tap \_\_\_\_\_

Tap fee paid \_\_\_\_\_

Total estimated cost \_\_\_\_\_

Permit fee \_\_\_\_\_

Permit fee paid \_\_\_\_\_

**Rate is .005 multiplied by total cost, minimum fee is \$50.00**

Texas Department of Licensing and Regulation Project Number \_\_\_\_\_

Applicable of all non-residential projects in excess of \$50,000.00

Will a structure be demolished \_\_\_\_\_

Permit fee paid \_\_\_\_\_

(Rate is \$100.00 for any structure larger than 500 square feet)

Will a structure be moved \_\_\_\_\_

Permit fee paid \_\_\_\_\_

(Rate is \$100.00 for structure removal to another property, no fee if relocated on same property; City to be reimbursed for any expenses)

**Describe the following, if applicable**

Type of air conditioning system \_\_\_\_\_

Type of framing material \_\_\_\_\_

Type of roof covering \_\_\_\_\_

Type of outer walls \_\_\_\_\_

Type of inner walls \_\_\_\_\_

Type of insulation \_\_\_\_\_

Type of foundation \_\_\_\_\_

Type of windows & doors \_\_\_\_\_

Size of electrical service \_\_\_\_\_

Number of restrooms \_\_\_\_\_

Number of stories \_\_\_\_\_

Number of rooms \_\_\_\_\_

**Please attach detailed plans showing the following (check all that apply)**

Diagram of proposed construction \_\_\_\_\_

Front elevation \_\_\_\_\_

Floor Plan \_\_\_\_\_ Location of street/alley \_\_\_\_\_

Plumbing service lines \_\_\_\_\_ Plumbing drains \_\_\_\_\_

**Sprinkler and irrigation system information**

Describe the proposed location of water meter \_\_\_\_\_

Identify the size of the water main servicing the system \_\_\_\_\_

Identify the size of the pipe servicing the system \_\_\_\_\_

Contractor installing system name, address, and phone number \_\_\_\_\_

\_\_\_\_\_

There is also a separate water tap fee and water account for sprinkler systems.

Tap fee paid \_\_\_\_\_ Water account \_\_\_\_\_

**Reviewed and approved by city personnel** \_\_\_\_\_

***No installation of any sprinkler or irrigation system will begin until reviewed and approved.***

It shall be the obligation of all persons seeking building application approval to familiarize themselves with all of the City of Jefferson's building and development codes. Specifically, applicants should be aware of the following:

1. All dumpsters and similar receptacles for hauling trash and related construction debris shall not be placed on public property without the applicant first having received written consent from the City Administrator or City Building Official.
2. All construction must begin within 90 days of building permit application approval, and be completed within 270 days of approval. Only the City Council may grant any extension or amendment to this requirement.
3. New businesses utilizing commercial sized kitchens are required to install grease traps in accordance with City Code.

I, the undersigned, to the best of my knowledge do hereby declare the items on this application to be correct. I authorize the City of Jefferson to inspect the construction outlined herein throughout its various stages of completion, which may include plumbing rough-in, inspection prior to concrete pour, framing completion, inspection prior to interior wall closing, and final inspection.

\_\_\_\_\_  
Trade of Corporate Name

\_\_\_\_\_  
Signature of Applicant

## SERVICE INSPECTION CERTIFICATION

Name of PWS \_\_\_\_\_

PWS ID# \_\_\_\_\_

Location of service \_\_\_\_\_

I, \_\_\_\_\_, upon inspection of the private plumbing facilities connected to the aforementioned public water supply do hereby certify that, to the best of my knowledge:

Comply

Non-comply

\_\_\_\_\_ No direct connection between the public drinking water supply and a potential source of contamination exists. Potential sources of contamination are isolated from the public water system by an air gap or an appropriate back flow prevention assembly in accordance with state plumbing regulations. Additionally, all pressure relief valves and thermal expansion devices are in compliance with state plumbing codes.

\_\_\_\_\_ No cross-connection between the public drinking water supply and a private water system exists. Where an actual air gap is not maintained between the public water supply and a private water supply, an approved reduced pressure-zone backflow prevention assembly is properly installed and a service agreement exists for annual inspection and testing by a certified backflow prevention device tester.

\_\_\_\_\_ No connection exists which would allow the return of water used for condensing, cooling or industrial processes back to the public water supply.

\_\_\_\_\_ No pipe or pipe fitting which contains more than 8.0% lead exists in private plumbing facilities installed on or after July 1, 1988.

\_\_\_\_\_ No solder or flux which contains more than 0.2%  
lead exists in private plumbing facilities installed on or after July 1, 1988.

\_\_\_\_\_ No plumbing fixture is installed which is not in  
compliance with a state approved plumbing code.

Water service shall not be provided or restored to the private plumbing facilities until the above conditions are determined to be in compliance.

I further certify that the following materials were used in the installation of the plumbing facilities:

Service Lines	Lead	Copper	PVC	Other
Solder	Lead	Lead-free	Solvent weld	Other

I recognize that this document shall become a permanent record of the aforementioned Public Water System and that I am legally responsible for the validity of the information I have provided.

\_\_\_\_\_  
Signature of Inspector

\_\_\_\_\_  
Registration Number

\_\_\_\_\_  
Title

\_\_\_\_\_  
Type of Registration

\_\_\_\_\_  
Date





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102 North Polk Street • Jefferson, Texas 75657 • 903-665-3922 • FAX 903-665-1002

## NOTICE

The building Permit rate for any new construction or remodel with a value of \$5,000.00 or greater, whether interior or exterior, shall be  $\frac{1}{2}$  or 1% of the construction cost, i.e. 0.005\* construction cost. For example, the fee for a \$50,000.00 project is \$250.00. The minimum fee is \$50.00.

The building permit application will also now include information for sprinkler/irrigation systems.

The fee for demolition of any structure great than 500 square feet is \$100.00.

The fee for moving and or relocation of any structure to a different location is \$100.00. Relocation of a structure to a different location on the same or adjoining property would be exempt from any fee. In either case, the person moving the structure would also be required to reimburse the City for any expenses incurred by the City in conjunction with the move.

On the last page of the Building Permit Guideline Package, you will find a Customer Inspection Guide. This is a guideline only and not to be filled out by the plumber, if applicable. Rather, it must be returned to City Hall along with the rest of the application.

Upon the completion of plumbing of any structure that will require city water and/or sewer services, by law the Customer Service Inspector must perform a City Service Inspection on said plumbing.

Failure to comply with the Customer Service Guideline may result in termination of existing service or denial of future city services.

ORDINANCE NO. 02-12

AN ORDINANCE AMENDING THE BUILDING PERMIT ORDINANCE OF THE CODE OF ORDINANCES OF THE CITY OF JEFFERSON, TEXAS, BY ADDING A NEW SECTION THAT ESTABLISHES THE LOCATION REQUIREMENTS FOR BUILDINGS IN ESTABLISHED RESIDENTIAL AREAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JEFFERSON, TEXAS:


That Chapter 18 Article II of the Code of Ordinances of the City of Jefferson is hereby amended by the addition of section 18-86 there to which shall read in its entirety as follows:

SECTION 18-86 BUILDING LOCATION

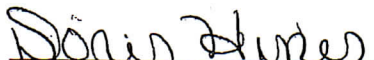
Buildings built on site or moved into an established Residential area must have a minimum setback from the street property line of 25 ft. or be located on the established building line of the other housing on the street which it fronts. The minimum side yard setback requirement is 5 ft. from the property line and the minimum back yard setback from the property line is 10 ft.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF JEFFERSON, TEXAS, THIS the 21<sup>st</sup> day of February, 2012.

CITY OF JEFFERSON, TEXAS

  
\_\_\_\_\_  
Jeff Fratangelo – Mayor

ATTEST:

  
Doris Hines – City Secretary